

PARKING AND TRAFFIC REGULATIONS

FOOTHILL-DE ANZA COMMUNITY COLLEGE DISTRICT POLICE DEPARTMENT

Foothill Division

Police, parking and traffic office
Located in the Campus Center, lower level,
Bldg. 2100, Room 2103

Business office hours:
7:00 AM to 11:00 PM
Monday through Friday

Telephone:

Information: (650) 949-7313
Service: (650) 949-7313
Emergency: 911

(Call 911 from campus phones only. Cell phone users call 408-924-8000)

De Anza Division

Police, parking and traffic office
Located in Campus Center lower
level, East side, Room HCC175

Business office hours:
7:30 AM to 4:30 PM
Monday through Friday

INTRODUCTION

1. The provisions of the Foothill-De Anza (FHDA) Community College District PARKING AND TRAFFIC REGULATIONS, hereinafter referred to as REGULATIONS, are adopted for the purpose of promoting the safe and orderly movement of traffic within the boundaries of the Foothill and De Anza College campuses, and for the comprehensive implementation and operation of the mandatory parking fee program.
2. All of the provisions of the California Vehicle Code (CVC) are expressly applicable to all traffic upon the driveways, paths, parking facilities and grounds of the above-described campuses.
3. It is the responsibility of all persons who enter on the District campuses to become familiar with the provisions of the REGULATIONS, as they are subject to penalties for violations of such REGULATIONS.

CHAPTER 1: AUTHORITY

SECTION 1.01 - AUTHORITY TO CREATE TRAFFIC AND PARKING REGULATIONS

The Board of Trustees of the FHDA Community College District is authorized pursuant to Section 21113 of the California Vehicle Code to set forth conditions and regulations pertaining to the operation and parking of vehicles or bicycles, or the conveyance of animals upon the grounds of all Foothill, De Anza, and Sunnyvale campuses.

SECTION 1.10 - AUTHORITY TO CREATE/MAINTAIN A DISTRICT POLICE DEPARTMENT

In accordance with the California Education Code and the California Penal Code, all of the general and criminal laws of the District and State are declared to be in full force and effect within areas under the jurisdiction of this District. The Board of Trustees is authorized to employ District Police for the purpose of enforcing those laws.

SECTION 1.20 – EMERGENCY AUTHORITY – DISTRICT CHIEF OF POLICE

The District Police Chief may exercise the authority to amend or create regulations, as circumstances require. Citations may be issued to any person violating any temporary sign, barricade, marking, lawful order, or regulation.

CHAPTER 2: ENFORCEMENT

SECTION 2.01 - AUTHORITY OF DISTRICT POLICE

It shall be the duty of the members of District Police Departments and such persons as are authorized by the Chief, to enforce all of the provisions of the REGULATIONS and California Vehicle Code in a manner authorized by the California Education, Penal and Vehicle Codes. Illegally parked vehicles are also subject to towing in the manner prescribed by and under authority of Sections 22650 et seq., of the California Vehicle Code.

SECTION 2.10 - VIOLATIONS

Violators of REGULATIONS or California Vehicle Code sections are subject to being cited into the appropriate court of jurisdiction in accordance with the applicable provisions of law.

SECTION 2.20 - APPEALS

The issuance of a citation is considered to be prima facie evidence that a violation has occurred. Therefore, the only proper basis for an appeal of a citation is that the cited section was not violated.

Claims of lack of intent to violate regulations are not grounds for canceling a citation. Compliance with the instructions on the citations, therefore, becomes a matter between the individual and the appropriate court or other office of jurisdiction.

The person receiving a parking citation as described above, may either pay the fine listed on the citation by following the printed instructions, or, may contest the citation by filing a written Administrative Review (Appeal) within 21 days through the office having jurisdiction. A full description of the 3-step appeals process can be found at www.publicaccesszone.com.

SECTION 2.30 – INDIGENT STATUS PAYMENT PLANS (AB503)

It is the policy of FHDA Community College District that the registered owner (CVC 460 & 505) or person responsible for parking citations, who qualify for indigent status, shall be allowed to enroll in a payment plan. This policy is in response to changes made to the California Vehicle Code as a part of Assembly Bill 503 (CA Vehicle Code 40220).

- Any citations associated with the vehicle, registered owner, or person responsible may be included in the payment plan at the time of enrollment.
- If additional citations are issued while a payment plan is in place, the plan will not be modified to include the new citations, nor will a concurrent payment plan be offered.
- Citations in a payment plan will not be used toward immobilization/tow/impound (booting) requirements pursuant to CVC 22651(i)1.

Individuals who meet one or more of the following determinations of indigence will be approved for special processing as required by CVC 40220. Any of the following financial situations meet the requirements for approval:

- Supplemental Security Income (SSI) and State Supplementary Payment (SSP).
- California Work Opportunity and Responsibility to Kids Act (CalWORKs) or a federal Tribal Temporary Assistance for Needy Families (Tribal TANF).
- Supplemental Nutrition Assistance Program (SNAP) or the California Food Assistance Program (CalFresh).
- County Relief, General Relief (GR), or General Assistance (GA).
- Cash Assistance Program for Aged, Blind, and Disabled Legal Immigrants (CAPI).
- In-Home Supportive Services (IHSS).
- An applicant whose monthly income is 125 percent or less of the current federal poverty guidelines <https://aspe.hhs.gov/poverty-guidelines>.

Payment plans must be set-up at the FHDA District Police Department during regular business hours (8:00 AM to 4:00 PM) BY APPOINTMENT ONLY (call 650-949-7313 for appointment). The form to apply for the Indigent Payment Plan can be obtained from the FHDA Police Department website at: <http://www.fhdapolice.org/campus.html#park> or in-person at either the Foothill or De Anza Police Stations.

If an applicant's indigent status is found to have been willfully fraudulent, his or her fines and fee reduction shall be overturned and the full amount of fines and fees shall be restored.

The fee to enroll in the Indigent Payment Plan is five dollars (\$5.00).

Payment plans will allow the payment of unpaid parking fines and fees to be paid off in monthly installments of no more than twenty-five dollars (\$25), for total amounts due that are three hundred dollars (\$300) or less. However, unpaid parking fines and fees shall be paid off within 18 months. There shall be no prepayment penalty for paying off the balance prior to expiration of the payment plan period.

An approved payment plan waives all late fees and penalty assessments, exclusive of any state surcharges described in Sections 70372, 76000, and 76000.3 of the Government Code, if an indigent person enrolls in the payment plan. Waived late fees and penalty assessments may be reinstated if the person falls out of compliance with the payment plan.

Applications for indigence determination / payment plans must be received within 60 calendar days from the issuance of the most recent parking violation, or 10 days after the administrative hearing determination, whichever is later. The registered owner or lessee who fails to enroll in the payment plan within the time specified in the notice, or who is not eligible for the payment plan because he or she is not indigent, will not be approved.

When a registered owner or lessee falls out of compliance with the payment plan, a one-time extension of 45 calendar days (from the date the plan becomes delinquent) will be given before the payment plan is cancelled and a DMV hold is initiated.

Payments must be made each calendar month.

- No invoices or payment reminders will be sent.
- Once a payment date is set, there is no grace period for late payments.
- Payments cannot be made on-line.
- All payments will be due by the 5th day of each month.
- For mailed payments, a postmark is acceptable to meet this requirement.

Payments must be mailed to:

Citation Services Center
PO Box 63246
Irvine, CA 92602-6108

This policy shall not affect individual campus procedures for using the Franchise Tax Board, or the student hold process for fee collection.

CHAPTER 3: LIABILITY AND RESPONSIBILITY

SECTION 3.01

The District provides parking facilities for the sole purpose of conducting college business. Persons park on campus at their own risk. The District assumes no liability for damage or loss to any vehicle or its contents.

CHAPTER 4: PERMIT PARKING

SECTION 4.01 - PERMITS OR DECALS REQUIRED

Except as provided below, current, valid parking DECALS or PERMITS must be properly displayed on motor vehicles seven days per week, twenty-four hours per day when the vehicles are parked anywhere on a District campus. This includes student lots, staff lots, disabled persons' parking, and special permit parking areas. Regulations, ordinances and laws will be enforced, including but not limited to red curbs and disabled spaces, 24 hours per day, every day, except those days listed in Section 4.01.C.

- A. CERTAIN VEHICLES EXCEPTED. Government and District vehicles displaying authorized permits, State, County or City-owned vehicles bearing exempt license plates and vehicles properly displaying a handicap placard or other handicapped identification issued by the California Department of Motor Vehicles

Media vehicles are exempt when displaying a placard from an officially recognized media outlet.

- C. CERTAIN TIMES EXCEPTED. Permit parking enforcement in staff and student spaces shall not be in effect (excluding special events) on District recognized holidays, Fridays during July and August (excluding special events), intercessions, and Foothill and De Anza commencements. Disabled parking spaces, red curbs, fire lanes or any other areas non-designated by parking spaces will be enforced at any time, 24 hours per day.

SECTION 4.10 - TYPES OF PERMITS

- A. Student Permits (Decals)
- B. Staff Permits (Decals) for staff compensated on the last day of the month
- C. Restricted Permits for temporary (casual) employees compensated on the 15th of the month
- D. Daily Permits
- E. Special Permits (including no-fee, E-permits, temporary, and carpool)
- F. Motorcycle/Moped Permits
- G. College Visitor permits
- H. Disabled Persons' Parking Permits
- I. Staff Permits from non-FHDA District colleges (reciprocal parking agreement)

SECTION 4.20 - PERMITS AND FEES

- A. STUDENT PERMITS (DECALS). When properly displayed on the vehicle to which it is registered, a valid STUDENT parking decal authorizes the driver to park that vehicle in any STUDENT parking space (outlined by WHITE lines). FHDA Community College District student decals are valid on Foothill, De Anza, and Sunnyvale campuses.

STUDENT decals are issued on a quarterly or annual basis only.

Quarterly STUDENT permits are honored from three weeks prior to the end of any quarter, through the first week of the following quarter shown on the permit. They are furnished at a cost of \$26.65 each per quarter. Except for the summer session, when furnished for \$20.00.

Annual STUDENT permits are honored from the date of purchase through the first week of the following summer quarter. They are furnished at a cost of \$90.00 when purchased in the summer quarter, \$70.00 when purchased in the fall quarter, and \$50.00 when purchased in the winter quarter.

Parking permits must be ordered on line at www.deanza.edu or www.foothill.edu. A small convenience fee will be charged when a permit is ordered and paid for on-line. If a person wishes to forgo the convenience fee, the permit fee may be paid to the CASHIER at the De Anza and Foothill offices. Either way, a temporary permit valid for 15 calendar days will be immediately available. The permanent STUDENT permit is mailed to the student's home.

- B. STAFF PERMITS (DECALS) When properly displayed on the vehicle to which it is registered, a valid STAFF parking permit authorizes an eligible staff member to park in any STUDENT or STAFF PARKING LOT at Foothill, De Anza, or Sunnyvale campuses. (STAFF spaces are outlined with yellow lines.)

A staff parking decal or permit is not transferable to another person. Providing a decal or permit to an unauthorized person is grounds for revocation of parking privileges, and/or disciplinary action.

All staff compensated on the last working day of the month are entitled to two STAFF parking decals without charge. Staff permits are issued annually and expire October 15 of the following year.

A stolen or lost permit will be recorded as void and a replacement will be issued.

- C. RESTRICTED PERMITS FOR TEMPORARY (CASUAL) EMPLOYEES (Employees compensated on the 15th of the month) RESTRICTED permits for temporary casual employees are issued on a quarterly basis only. These are issued in the form of a paper permit, which is hung on the rear-view mirror, or if that is not practical, displayed on the vehicle dashboard. This

permit authorizes an eligible temporary casual employee to park in any STUDENT parking lot and is valid at Foothill, De Anza, and Sunnyvale campuses.

- D. **DAILY PERMITS** Daily permits may be purchased at a cost of \$3.00 per day from ticket dispensing machines located in the various Foothill and De Anza College student parking lots. Some machines may require the use of quarters only, while others will accept a combination of currency and/or assorted coins, or credit cards. When properly displayed, daily permits are valid in any Foothill, De Anza, or Sunnyvale STUDENT lot on the date of purchase ONLY.

E. **SPECIAL PERMITS**

1. **NO FEE** permits may be obtained from the District Police office at the Foothill or De Anza offices under the following circumstances:

- a. Requests for volunteer persons who are not paid for their services and are providing a service to the College. Non-students are not required to volunteer a minimum number of hours per week, but registered students must volunteer a minimum of six hours per week. Permit will be for STUDENT lots only.
- b. Requests for persons who are providing repair or maintenance services for college equipment.
- c. Emergencies (loaner vehicles, etc.) to holders of valid parking permits. These permits are issued upon verification of the requester's ownership of a current decal and must be picked up at the respective District Police Department office on campus.

A MAXIMUM OF FIVE DAYS free parking will be issued to a holder of a permit issued quarterly.

2. **E-PERMITS** (electronic permits) may be requested from the District Police for special circumstances.

3. **TEMPORARY** permits may be obtained from the District Police Department at either the Foothill or De Anza offices under the following circumstance:

- a. If loading or unloading is required in an area other than a designated loading zone, a temporary permit must be obtained, in advance.

4. **Preferential CARPOOL** parking is available only at the De Anza campus. Persons who provide proof of purchase of a current quarterly or annual STUDENT permit and would like a carpool permit may apply for it through the Office of College Life, in the Hinson Campus Center, Room 157. There is no additional fee for this permit.

STUDENT carpool parking areas are restricted to specific lots and posted by signs and wording painted within stalls. Carpool permits are not valid in parking spaces other than those specifically posted for carpool parking. A current quarterly or annual STUDENT parking permit must be appropriately displayed along with the carpool permit.

- F. **MOTORCYCLE/MOPED PERMITS.** When properly displayed on the vehicle to which it is registered, a valid motorcycle/moped parking permit authorizes the driver of that vehicle to park **ONLY** in areas specifically designated for motorcycles/mopeds.

Student motorcycle/moped permits are issued on a quarterly basis only. They are honored from three weeks prior to the end of any quarter, through the first week of the following quarter shown on the permit.

Student Motorcycle/Moped permits are furnished at a cost of \$15.00 for Fall, Winter, Spring and Summer quarters.

Upon request to the Cashier at the Foothill or De Anza campus, a person who has paid for a STUDENT vehicle permit is entitled to one motorcycle permit at no cost. Motorcycle registration must accompany the request, and the address must match the address recorded on the student's college record. The Cashier will issue the permit.

G. **COLLEGE VISITOR PERMITS**

1. On the Foothill, De Anza, and Sunnyvale campuses, a limited number of posted, free, 20 and/or 30-MINUTE MAXIMUM parking spaces are provided for COLLEGE VISITORS. At the Foothill campus, there are a limited number of posted 1-HOUR spaces. If all non-fee spaces are filled, or if parking in a non-fee space exceeds the posted time limit, the visitor is required to move the vehicle to a designated student parking space (white painted stall) and purchase a one-day permit for \$3.00 from the parking permit dispensers.
2. VISITORS SPONSORED BY DIVISIONS will have received passes requested a minimum of two business days in advance, and purchase of a DAY permit will not be required. VISITORS should ensure this pass is placed in the appropriate location described on the pass.
3. ALL COLLEGE VISITORS must comply with the District's Traffic and Parking Regulations.

H. DISABLED PERSONS' PARKING PERMITS

1. All drivers who are disabled as defined in Section 22511.5 of the California Vehicle Code and who use a disabled persons' parking stall must properly display a valid placard or specialized license plate issued by the California Department of Motor Vehicles, or another State's DMV or equivalent.

Such permits are honored in any disabled person's parking stall as denoted by the international handicap symbol and blue lines, or, any staff or student parking space.

There is no fee required of the above-defined disabled persons for parking on campus.

2. Other persons who are temporarily disabled may apply at the Disability Resource Center located in the Student and Community Services building (De Anza campus) for issuance of a TEMPORARY DISABILITY PARKING PERMIT. Any of these offices may require a letter of verification from a licensed physician prior to issuing the permit.

TEMPORARY DISABILITY PERMITS are issued for no longer than one quarter. They are valid and honored in any staff or student lot, but not in parking stalls denoted by the international handicap symbol and blue lines.

Even though a TEMPORARY DISABILITY PERMIT is displayed, vehicles are still required to display a current, valid parking permit.

I. STAFF PERMITS FROM NON-FHDA DISTRICT COLLEGES

By reciprocal agreement, staff permits properly displayed from non-FHDA District colleges may park in any staff or student lot at the Foothill, De Anza or Sunnyvale campus. A current list of colleges, which have a reciprocal agreement with the FHDA District may be obtained from the District Police office at Foothill or De Anza campuses. All visitors must comply with the District's Traffic and Parking Regulations.

SECTION 4.30 - DISPLAY/VALIDITY OF PERMITS

- A. FHDA Community College District DECALS shall be valid ONLY when displayed according to the directions printed on the back side (for staff) or on written instructions accompanying a permit mailed to a residence (for student).
- B. FHDA Community College District DAILY PERMITS shall be displayed on the dashboard, face up.

- C. FHDA Community College District VISITOR PERMITS AND TEMPORARY DISABILITY PERMITS shall be displayed by being hung on the rearview mirror with the permit information facing outward, or if that is not practical to hang from the rearview mirror, the permit shall be placed on the dashboard, face up.
- D. ALL PERMITS must be displayed as per directions on the permit, and in plain view with numbers clearly visible (vehicles with car covers are not excepted).

Placement of "Static Cling" decal

1. Failure to display a permit properly may result in the issuance of a parking citation. In order to be valid, a permit must be clearly displayed and legible IN ITS ENTIRETY, from the outside of the vehicle.
2. Decals MUST be displayed on lower driver side corner of the front windshield, facing out.
3. To apply: Make sure the surface where decal is to be mounted is clean and dry. Peel off protective paper. Position decal & rub down. The decal holds by static.
4. Decals are repositionable. Rub on clothing to recharge static.
5. Park in marked spaces only. Permits are not valid in specially marked areas. A permit does not guarantee parking space will be available.

Placement of "Bumper" decal (for use with convertibles, vehicles that cannot be locked/secured, and for motorcycles and mopeds)

For permanent placement on vehicle: Peel off protective backing from the decal. Mount by placing the gummed surface on the top of the left rear bumper (place only on chrome area - will not stick to black rubber bumpers). If bumper placement is not possible, mount the permit onto the OUTSIDE of the rear window, lower left-hand corner (driver's side). If the vehicle has rubber bumpers and a plastic rear window, such as a convertible, the decal must be mounted on the OUTSIDE of the lower right hand corner of the front windshield.

For placement on motorcycles or mopeds: Peel off protective backing from decal and mount the decal on the rear fender or other visible place on the rear of the vehicle.

The use of tape or other adhesives to secure the permit is prohibited. Failure to display decal properly may result in the issuance of a parking citation.

- E. A parking permit is rendered invalid when:
 - 1. Expired or voided.
 - 2. Not intact or legible.
 - 3. Altered in any way.
 - 4. Not valid in that particular space or area.
 - 5. Sold, loaned, assigned, or otherwise transferred to another person.
 - 6. Vehicle operator is not eligible for that particular permit.
 - 7. It has been reported lost or stolen.

- F. Use or display of voided, lost, stolen, altered; counterfeit or other invalid permit is unlawful. Voided, lost, stolen, altered or counterfeit permits may be confiscated at any time, by any reasonable method, by any member of the District Police.

SECTION 4.40 - REFUND/PARKING FEE

Refunds are made only to the person registered to the permit in question and under the following conditions:

- A. Students dropping all classes during the first two weeks of the quarter.

- B. Refunds are issued by the CASHIER'S office at the Foothill or De Anza campus, by the same manner in which the permit was purchased. The permit and a receipt are required for the refund.

- C. NO refunds are issued after the first two weeks of the quarter, or after the first week in the summer quarter, unless all classes registered for were cancelled.

- D. "Annual "permits are not refundable.

CHAPTER 5: ALTERNATIVE FUEL/HYBRID/ELECTRIC VEHICLE PARKING SPACES

SECTION 5.01 - RULES APPLICABLE TO USE OF ALTERNATIVE FUEL/HYBRID/ELECTRIC VEHICLE PARKING SPACES

Preferential parking for Alternative fuel/hybrid/electric vehicles is available in designated parking stalls located in specific lots. Such areas have posted signs and designated marking within stalls.

A current daily, quarterly, or annual FHDA Community College District parking permit must be appropriately displayed when parked in the alternative fuel/hybrid/electric vehicle parking stalls; however, no additional permit is required.

Electric Vehicle parking stalls are designated ONLY for the charging of electric vehicles. Electric vehicles parked within designated Electric Vehicle parking stalls must be connected to the charging station while parked in the stall.

Vehicles in parking stalls designated for alternative fuel, hybrid, or electric vehicles that are not being charged, may only park in such stalls if the vehicle meets the definition as indicated below. Any/all other regulations posted on signs within designated stalls shall be followed.

- A. An ALTERNATIVE FUEL vehicle is defined as one, which runs on alternative fuel(s), which are not made from Petroleum.
- B. A HYBRID vehicle is defined as one, which combines the power of a gasoline engine with an electric motor, or one, which runs exclusively from electricity.
- C. An ELECTRIC VEHICLE is defined as one, which uses an electric motor that is powered by stored electricity originally from an external power source.

CHAPTER 6: BICYCLE EQUIPMENT AND OPERATION, SKATEBOARDS, ROLLER SKATES, ROLLER BLADES, AND HOVERBOARDS

SECTION 6.01 - LAWS APPLICABLE TO BICYCLE USE

Every person operating a bicycle anywhere on the Foothill, De Anza, or Sunnyvale campuses has all of the rights and is subject to all the duties applicable to the operator of a vehicle by Division 10 of the California Vehicle Code, except those provisions which by their very nature can have no application.

Vehicle Code sections applicable to the operation of bicycles include but are not limited to those which pertain to safe speed, turning signals, right-of-way, stop signs, traffic signals, and required equipment.

SECTION 6.10 - EXCESSIVE SPEED

No person shall operate a bicycle at a speed greater than is reasonable and prudent under the conditions then existing.

SECTION 6.20 - RIDING BICYCLES ON CAMPUS GROUNDS

No person shall operate a bicycle on any pedestrian pathway, roadway, ramp or patio located within the campus of Foothill, De Anza College or Sunnyvale, or, in or around the parking structures at De Anza College, unless driven in an appropriate manner. Bike riders shall always yield to pedestrians; not exceed 5 MPH on campus pathways and walk bike when pathway is not clear. No one shall ride inside of college buildings, athletic fields and grounds, on stairs, ramps, railings, vegetation, benches, tables, planters or any other surface not intended for vehicular traffic.

SECTION 6.30 - PARKING OF BICYCLES [AUTHORITY SECTION 21113(a) California Vehicle Code]

No person shall park or leave standing any bicycle, whether attended or unattended, upon a driveway, sidewalk, landscaped area, adjacent to or in buildings, or by railings, or any other area not improved, paved or marked for bicycle parking.

No bicycle shall be chained or otherwise locked or attached to any handrail, tree, shrubbery, door, signpost, lamp, telephone pole or lamppost, or other object not maintained or designated for the purpose of securing bicycles.

A. CITATION OF BICYCLES IN VIOLATION

When bicycles are found in violation of this Section, citations may be issued. These citations will be processed the same as any other violation of the California Vehicle Code. The bicycle may be removed by District Police personnel by any means necessary and stored until claimed by the owner.

SECTION 6.40 - OPERATION OF ROLLER SKATES, ROLLER BLADES, SKATEBOARDS, HOVERBOARDS OR SIMILAR DEVICES

No person shall ride or propel roller-skates, roller blades, any motorized or non-motorized skateboard, hoverboards, or similar device upon a walkway, roadway or grounds of the District.

CHAPTER 7: GENERAL REGULATIONS

SECTION 7- TRAFFIC – Supplementary to All California Vehicle Code Sections

- A. It shall be unlawful to fail to obey any signal or device erected or posted and applicable to vehicles or pedestrians, or to fail to comply with any lawful order, signal, or direction of any member of the District Police Department.
- B. No person shall drive or ride any vehicle (except for authorized service vehicles), bicycle or other mode of transportation on any walkway, landscaped area or any other area not improved and maintained or marked for the purpose of vehicular traffic.
- C. It is unlawful to exceed the posted speed limits on open campus roadways or in excess of 15 MPH within designated parking facilities or their respective access ways.
- D. It is unlawful to operate a motor vehicle in a prohibited direction of traffic.
- E. It is unlawful to fail to yield right-of-way to pedestrians.

SECTION 7.10 - PARKING

- A. Parking is specifically prohibited in disabled parking spaces except for vehicles on which appropriate disabled designators are displayed. This section is enforced 24 hours per day, 7 days per week.
- B. Parking is permitted in a designated parking space ONLY.
- C. Parking is NOT permitted along any red curbing, any fire lane, or any place other than designated parking spaces. This section may be enforced at any time, 24 hours per day.
- D. Motorcycles, motor-driven cycles, mopeds, and motorized bicycles are prohibited from parking at bicycle racks. All such vehicles must utilize MOTORCYCLE AREAS.
- E. LOADING ZONES are for the loading and unloading of equipment, not to exceed the posted 20 or 30-minute limit. Loading zones are enforced 6:00 AM to midnight every day at the Foothill, De Anza and Sunnyvale Campuses.
- F. District campuses are closed each night at midnight and reopened at 6:00 a.m. No overnight parking of vehicles is permitted on campus unless permission is obtained, in advance, from District Police vehicles left on campus, even with permission, are left at the owner/operator's own risk.
- G. It is unlawful to park with a parking decal or permit improperly displayed or altered. To be valid, decals must be clearly displayed and legible in their ENTIRETY from outside of the vehicle.
- H. Parking at any time beyond the time limit in a time-controlled zone is unlawful.
- I. Parking at any time in violation of any posted sign is unlawful.
- J. Parking with a permit that has been reported lost or stolen is unlawful.
- K. Parking with a permit that has been reproduced counterfeited, or other facsimile is unlawful.
- L. Parking permits are valid ONLY in assigned areas.
- M. Vehicles may be parked ONLY entirely within a single marked parking space being used.

CHAPTER 8: PARKING FEES

- A. All parking permits fees and parking lot fees are approved by the FHDA Community College District Board of Trustees.
- B. Any waiver or reduction of fees, other than exemptions listed in Chapter 8, must be approved by the FHDA Community College District Board of Trustees.
- C. The use of parking lots for events outside of normal academic activities shall require the completion of a District approved Parking Lot Use Agreement form, regardless if a reduced fee is charged or waived by the Board of Trustees.
- D. The District Police Department will maintain a schedule of fees for parking lots as approved by the Board of Trustees.
- E. Definitions
 - 1. NON PROFIT is any organization, which is tax exempt as described in 501 (c)(3) of the Internal Revenue Code.
 - 2. SPONSORED is when the District or College endorses an event, either through financial, staffing, or naming means and is recognized as such by the event organizer.
- F. Approved Fees
 - 1. Daily Rate - \$3.00 per space, per day.
 - 2. Parking lot per space – For Profit - \$3.00 per space, per day.
 - 3. Parking lot per space – Non Profit - \$2.00 per space, per day.
 - 4. Entire Lot – For Profit – refer to Addendum A and B.
 - 5. Entire Lot – Non Profit – refer to Addendum A and B.
 - 6. DISTRICT or COLLEGE EVENT fees vary depending on the type of event. Full “per space” fees are charged for events including, but not limited to, sporting events. “No fee” parking is available on a case-by-case basis including but not limited to, Department meetings, Association meetings and special circumstances.
 - 7. DISTRICT or COLLEGE SPONSORED EVENTS per space - \$2.00 per space, per day
 - a. To receive DISTRICT or COLLEGE SPONSORED parking fees, the Board of Trustees must obtain approval.

8. DISTRICT or COLLEGE SPONSORED EVENTS entire lot – as indicated in Addendum A and B.
 - a. To receive DISTRICT or COLLEGE SPONSORED parking fees, approval must be obtained from the Board of Trustees.
9. SPECIAL EVENT fees shall be per written agreements/contracts. SPECIAL EVENTS, as defined for this section, include but are not limited to, the De Anza Flea Market and certain Flint Center events.
10. The District may enter into a RECIPROCAL AGREEMENT with an organization or institution to allow for parking on District property, in exchange for use of the entity's property or equipment. All RECIPROCAL AGREEMENTS shall be established with the approval of the Board of Trustees.

CHAPTER 9: GENERAL INFORMATION

SECTION 9.01 - IMPOUND OF VEHICLES, TOW-AWAY ZONES

- A. It is unlawful for any person to abandon, park, store, or leave or permit the abandonment, parking, storing, or leaving of any licensed or unlicensed vehicle, or parts thereof, which is in an abandoned, wrecked, dismantled, operative or inoperative condition upon District Property. Pursuant to 22651 (k) CVC, the District may remove at owner's expense any such vehicle(s) part(s) left for 72 or more consecutive hours on District Property. The vehicle owner will be responsible for all costs involved in removing, impounding and storing of such a vehicle
- B. As authorized by the California Vehicle Code, the District reserves the right to remove and store or impound any vehicle found on campus without evidence of current registration; parked in roadways, fire lanes, reserved or service vehicle spaces, loading or trash areas, illegally parked in such a manner as to constitute a hazard to vehicular or pedestrian traffic or to the movement and operation of emergency equipment, for 5 or more unpaid parking citations and/or violations, or for any other causes as stipulated in the California Vehicle Code. The vehicle owner will be responsible for costs involved in removing, impounding and storing of such a vehicle.
- C. The District Police Chief may establish posted tow-away zones, which are in effect 24 hours, without exception.
- D. To determine if a vehicle has been towed, call District Police business office at the FOOTHILL campus at 650-949-7313, option 1 on the recording.

SECTION 9.10 - AVAILABILITY OF PARKING SPACE

- A. Responsibility for finding a legal parking space, as well as determining where and when a parking permit is valid, rests with the motor vehicle operator. Purchase of a parking permit does not guarantee a space to park. Lack of space is not considered valid justification for violation of District parking regulations. Personal notes or explanations left on vehicles are not considered valid authorization to park in violation of District parking regulations.
- B. The District reserves the right to refuse issuance of parking permits or to restrict or change the use of any space or area at any time without notice.
- C. FHDA Community College District student parking decals are valid in student lots on Foothill, De Anza and Sunnyvale campuses.
- D. Daily permits purchased at Foothill or De Anza are valid in student lots on Foothill, De Anza, and Sunnyvale campuses.
- E. Temporary and special permits are valid only in designated parking areas on the campus where the permit is issued.

SECTION 9.20 - DEFINITIONS

- A. **ROADWAYS** – That portion of a highway improved, designed or ordinarily used for vehicular travel. This includes that area within a parking lot, which is not specifically marked for parking, loading or as a fire lane.
- B. **ACCESSWAY** – Any area, path or walkway, which permits entry to or exit from a building.

Revision date: November 3, 18

Addendum A – De Anza College Parking Lot Fees

Lot #	Spaces	Entire Lot Fee Per-space	Entire Lot Fee For-Profit	Entire Lot Fee Non-Profit
A1 Student/Timed Areas	100	\$ 300.00	\$ 270.00	\$ 200.00
A1 – Staff (Not Incl. Police Stalls)	56	\$ 168.00	\$ 150.00	\$ 110.00
A	720	\$ 2,160.00	\$ 1,950.00	\$ 1,450.00
B	948	\$ 2,844.00	\$ 2,550.00	\$ 1,900.00
Stelling Garage	1012	\$ 3,036.00	\$ 2,725.00	\$ 2,025.00
C	674	\$ 2,022.00	\$ 1,825.00	\$ 1,350.00
C1	49	\$ 147.00	\$ 125.00	\$ 100.00
D	123	\$ 369.00	\$ 325.00	\$ 250.00
E	384	\$ 1,152.00	\$ 1,025.00	\$ 775.00
F	19	\$ 57.00	\$ 50.00	\$ 40.00
J	34	\$ 102.00	\$ 90.00	\$ 70.00
Flint Garage	1450	\$ 4,350.00	\$ 3,900.00	\$ 2,900.00

TOTALS	5569	\$ 16,707.00	\$ 14,985.00	\$ 11,170.00
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**Total stall numbers include all types of parking stalls unless otherwise indicated.
(student/staff/timed/handicap/hybrid/electric/motorcycle/CDC)*

Addendum B – Foothill College Parking Lot Fees

Lot #	Spaces	<i>Entire Lot Fee Per-space</i>	Entire Lot Fee For-Profit	Entire Lot Fee Non-Profit
1	334	\$ 1002.00	\$ 900.00	\$ 650.00
1H	120	\$ 369.00	\$ 325.00	\$ 225.00
2A	140	\$ 420.00	\$ 375.00	\$ 275.00
2 & 3	1052	\$ 3,156.00	\$ 2,850.00	\$ 2,100.00
4	256	\$ 768.00	\$ 700.00	\$ 500.00
5	221	\$ 663.00	\$ 600.00	\$ 425.00
6	307	\$ 921.00	\$ 825.00	\$ 600.00
7	220	\$ 660.00	\$ 600.00	\$ 425.00
8	147	\$ 441.00	\$ 375.00	\$ 275.00
TOTALS	2797	\$ 8,400.00	\$ 7,550.00	\$ 5,475.00

Approved by the Foothill – De Anza Community College District Board of Trustees:

Revision date: November 3, 18